

## How Do I Apply for Undergraduate Admissions?

**Step 1: Complete and submit the Application.** The application for admissions can be filled out on the seminary website or by requesting a copy from the TIBS office. Completed applications can be mailed or emailed to the TIBS office. The application must be accompanied by a non-refundable \$25.00 deposit.

**Step 2: Submit secondary school transcripts.** The applicant must request to have an official secondary school transcript sent to TIBS.

- Transcript must include the class rank, cumulative grade point average and graduation date.
- The applicant's cumulative grade point average must be at least a 2.00 (on a 4.00 scale)
- The applicant who has completed the GED test must submit an official transcript of the test scores along with any high school transcripts.

**Step 3: Submit scores from the American College Testing (ACT) exam.** *Beginning in the Fall semester of 2021,* all applicants will be required to submit testing results from the national ACT exam. Applicants desiring to enroll in any of the Religious Education courses of study must score a minimum of 16 in all areas of the exam.

**Step 4: Submit a pastor's recommendation.** A Pastor's Recommendation form is included with the application. Applicants should deliver the form to their pastor and have him send the completed form directly to TIBS. No student will be allowed to attend TIBS without the full recommendation of their local church pastor.